

WEA Sydney - Reimbursement / Credit Note Policy

If a course is cancelled:

- You will receive a full refund or a credit note, to put towards a replacement course enrolment.
If you enrol in a replacement course of a lesser value, the difference will be reimbursed through a refund or credit note.
- If the course is cancelled, any discounts applied to the original enrolment can be re-applied to any new enrolment up to seven (7) days.
- Any course paid by credit note that is cancelled, the original credit note will be reinstated.

If a course is rescheduled to another date before commencement:

- You may request a full refund or credit note.
- You may request a partial refund or partial credit note for any day that you cannot attend.

There are no reimbursements / refunds:

- Once the course is confirmed to commence.
- On a student wishing to withdraw from a confirmed or commenced class.

Credit Notes:

- Credit notes have an expiry date of twelve (12) months.
- Credit note expiry dates cannot be extended.
- A credit note may be used as a tax deductible donation to WEA Sydney.

General Information:

- Refunds and credit notes will be processed within ten (10) days.
- First time students enrolling into language courses and finding the level not suitable, a transfer, partial or full refund may be offered within ten (10) days of the start of the course.
- WEA Sydney is not responsible for books or materials that you may have purchased for a course, or any personal cost or expenses incurred for a course that is either running or cancelled.
- WEA Sydney reserves the right to alter any of the published arrangements, before or during the course, or to cancel or terminate a course.
- WEA Sydney reserves the right to refuse enrolments as permitted by law.